

# **ONLINE LIVE BIDS**

# **User Guide**

### **STEP 1 ONLINE MEMBERSHIP REGISTRATION**

To participate in the auction, you need to register as a web member on our website. Click here for more information about ONLINE MEMBERSHIP REGISTRATION.

## **STEP 2 ONLINE LIVE BIDS APPLICATION**

1) Online live bidding requires an application for each auction day in advance. If there is more than one sale held on the same day, you would only need to apply once. Please log in to our website and apply from the "Online Live Bids" webpage on Mypage.

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<section-header><section-header><text><text><text><text><text></text></text></text></text></text></section-header></section-header>			Malle	t Auction S	ale 2022.03	.03		
Conditions of Sale		Α	pplication	Deadline:2	2022.03.02	L8:00 JST		
Auction Day         Do the sale day, click the button "Online Live Bids" and you can access the webpage for online live bidding. You may refer to the Manual for other details.             Conditions of Sale             The auctions of artworks, etc. conducted by Mallet Japan Inc. (hereinafter referred to as the "Company") under the manual of or other vises shall be in compliance with these Rules. Any and all persons consigning property for parts spersons involved shall accet and obey these terms described below: provided, however, that if any other separate agreement shall prevail.    Chapter I Properties Auctioned          1       Properties Auctioned         1       Properties Auctions for the sale of artworks consigned for sale (hereinafter referred to as the "Property" or "Property") by way of actions.    (Papty Online) Online Live Bids	Click t	he button "Apply Online	after confirming	and agreeing to the	Conditions of Sale. We	would send you a	n email <mark>after confirmat</mark>	ion.
Conditions of Sale         The auctions of artworks, etc. conducted by Mallet Japan Inc. (hereinafter referred to as the "Company") under the mane of Mallet Auction or otherwise shall be in compilance with these Rules. Any and all persons consigning property for sale, persons desiring to purchase properties, persons concluding sales agreements with the Company, and any other separate agreement exists between the Company and any such person, such agreement shall prevail.         Chapter I Properties Auctioned         1 Orgenties Auctions for the sale of artworks consigned for sale (hereinafter referred to as the "Property" or "Property" or "Property" by way of auction.         2 Condition of the Properties         Mappendine         Mappendine		On the cale day	click the button "	Auction	n Day	abasas for online	live hidding	
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Upon accepting our Conditions of Sale, please click the button **Apply Online** to complete the application. We will proceed to approve your application.

 2) Upon successful application, you will receive an approval email at your registered email address. The email will contain your password and paddle number necessary for ONLINE LIVE BIDS.
 Please keep this email secure.



# **STEP 3 LOG IN TO ONLIVE LIVE BIDS**

On Mypage, please click the button "<u>ONLINE LIVE BIDS</u>".
 You will then be directed to the webpage.

You could also access this webpage via the URL included in the approval email in **STEP 2-2**). %You may log in 30 minutes before the auction starts. %You may log in by using smartphones or tablets as well.

2) Please log in by entering your registered email address and the password provided in the approval email. If you have lost or forgotten your password, please click here to reset it.

MALLET INTERNATIONAL		LOGI	VOUTUBE	LIVE AUCTION	SUCCESSFUL BID DATA	HELP	LANGUAGE -
Login							
	%Please enter the ID and password for Online Live Bidding. They may differ from the ones of Mallet Auction HP. Please login with your e-mail and password.						
E-MAIL	sample@mallet.cojp						
PASSWO							
	Forgot your password?     If you are not a registered member, click here,						

<u>%If you enter incorrect information repeatedly, you might not be able to log in for a certain</u> period of time. Please reset your password instead.

# PLACE A BID IN ADVANCE

If you are not available to bid in real time, you may apply for bidding in advance until the beginning of the auction for your preferred lot.

When the auction of the lot begins, the system will <u>automatically bid</u> on your behalf until the amount you have submitted in advance.

## HOW TO APPLY

1) Please log in to "Online Live Bids" following S	TEP 3.
Then, you may check the list of works by clic	king BID IN ADVANCE
MALLET AUCTION Mallet Japan Inc. 02 February 2023 BID IN ADVANCE	
INFORMATION  16 February 2022 [Auction Date] New York: Thu 3 March from 0:00 EST/ London: Thu 3 March from 5:00 GMT/ Paris: Thu 3 March from 6:00 CET 30 November 2021 Please Check Our Website for Latest News https://mailet-i.com/news	

2) Please select your preferred lot by clicking on the image of it.

Then, click PLACE BID for bid application.

 $\ensuremath{\otimes}\xspace{\mathsf{Before}}$  bidding, please make sure you have checked the condition report.





#### 3) BID APPLICATION (Submit your bid amount)

Please submit your maximum bid amount, following the instructions below.

- $\cdot\,$  Bids under the estimates are not accepted.
- $\cdot$  If there is a bid whose amount is the same as yours, the earlier one prevails.
- · Please submit your bid at the correct increment.
- · Please be careful not to bid against yourself if you are using more than one bidding method.

	BID APPLICATION
	Please enter your maximum bid amount. The system will automatically bid for you up to the amount.
online auction	<ul> <li>Bids under the estimates are not accepted.</li> <li>If there is a bid whose amount is the same as yours, the earlier one prevails.</li> <li>Please submit your bid at the correct increment. You may find the bidding increments here.</li> </ul>
	Bid amount 1500000
	APPLY
LOT 001 David Hockney An Imaginary Landscape 350,000~450,000 JPY	

#### 4) BID CONFIRMATION (Final check)

Please check your bid amount and confirm the Conditions of Sale.

Your application is complete after clicking CONFIRM.

<u>\*No cancellations are accepted after application. Please make sure you have submitted the correct bid</u> amount and have read through the condition report.

	BID CONFIRMATION				
	Bid amount 500,000 JPY				
	<ul> <li>If you have submitted a bid before, the amount will be updated.</li> <li>No cancellations are accepted after application. Please refer to the condition report in advance.</li> <li>Please apply after confirming the Conditions of Sale.</li> </ul>				
online auction	□ I agree to the Conditions of Sale.				
	BACK CONFIRM				
LOT 001					
David Hockney					
An Imaginary Landscape					
350 000~450 000 JPY					

After your application, a confirmation mail will be sent to your registered mail address.

All of your bids can be confirmed in "Your Bids in Advance" on MYPAGE in Online Live Bids.

You may change your bid amount on MYPAGE, before the beginning of the auction for the particular lot.



# STEP 4 HOW TO PLACE AN ONLINE LIVE BID (ON THE AUCTION DAY)



On the auction day, you may watch the live streaming on the right side.
 If you are using your smartphone, the display would be at the bottom of the screen.



%You may also watch the live streaming on YouTube or Instagram.
However, according to your usage environment, there might be a time lag of a few seconds to minutes.

2) In the center of the screen, there would be information of the LOT currently being auctioned, Your Next BID (the next available bid price), and BID HISTORY LIST (current bid price etc.).
 Upon bidding, click the button "PLACE BID" after confirming your intended bid price.
 Once you click the button "ACCEPT" on the bid confirmation screen, your bid would be processed.



%Bid confirmation screen
If you do not need the confirmation screen,
please check the box (✓) "Do not display bid confirmation screen" before
clicking "PLACE BID".

# MALLET AUCTION



- 3) When the icon "Fair Warning" is displayed on the screen, it means that the auctioneer's hammer will fall soon, i.e., the LOT is officially declared sold. Please hurry if you would like to place a bid. "There are occasions that it may not be displayed, depending on the progress of the auction."
- 4) After the fall of the hammer, the successful bidder's screen will show "Congratulations. You won."



If someone else has won, the screen will show "Sold for OOO JPY."





# On the screen when joining our ONLINE LIVE BIDS:

#### •Understanding the LOTS LIST

You've Won: OOO JPY	Your successful bid price.
Sold: 000 JPY	The successful bid price by other bidders.
PASS	The LOT is unsold.
SKIP	The LOT is being skipped due to circumstances. We
	will return to this LOT later and resume the sale.

#### -About SKIP

Due to the progress of the auction, for instance, waiting for other bidders on the telephone, the order of the LOTS in the auction may change.

"SKIP" would be then displayed under the particular LOT being skipped. Please wait until the auctioneer returns to this LOT.



LOTS LIST (mobile phone version)

#### MENU at the upper right corner

# HOME CONDITION REPORT MYPAGE HOW TO USE LOGIN LANGUAGE -

#### HOME

Please click here to return to Online Live Bids homepage.

#### **CONDITION REPORT**

You may check the condition reports and the high-resolution images for all the lots here.

#### MYPAGE

You can check Your Bids in Advance, List of Successful Bids, and Favorites here.

%List of Successful bids may be available a few hours after the end of the auction.

Your password for ONLINE LIVE BIDS is valid for 30 days after the auction.

You may access MYPAGE anytime you would like to within the period.

#### HOW TO USE

The user guide for using the bidding page would be displayed.

 $\otimes$ Depending on the device, the bidding page may be switched directly to the HOW TO USE page.

Please be careful during the auction.

#### LOGIN

Please click here to login.

### **Recommended System Requirements**

In spite of that this site is intended to be accessible with the latest versions of browsers, e.g., Chrome, Safari, Edge, Firefox, etc., web performance including latency may vary depending on the usage environment. Please note that we do not guarantee that the site will display properly.